



Improve Your Written English: The essentials of grammar, punctuation and spelling

By Marion Field

Little, Brown Book Group. Paperback. Book Condition: new. BRAND NEW, Improve Your Written English: The essentials of grammar, punctuation and spelling, Marion Field, It will enable you to approach any written task - whether it be letters, essays, reports, job applications, filling in forms, even short stories - with confidence. Part One deals with the basic rules of grammar and punctuation, identifying the various punctuation marks and showing how each is used. It also covers parts of speech and demonstrates their uses. Part Two uses practical tasks and exercises to help you put Part One into practice. This easy-to-follow reference book is ideal for students, school-leavers, foreign students, and all employees at work - in fact for anyone who needs help in improving his or her written English.



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Reviews

Extensive guideline! Its this kind of very good study. It really is full of knowledge and wisdom I discovered this book from my i and dad encouraged this publication to understand.

-- Mr. Jerry Littel

An exceptional book and also the font utilized was intriguing to read. This is for all who statte there was not a worth reading. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- Prof. Tyson Hilpert